

OHF Regulation E91

E91 Minor Hockey Transfer (Residential Moves) within the OHF

- (a) The OHF Minor Hockey Player Transfer Form (For Residential Moves) (“**Transfer Form**”) must be completed **in full** with all required supporting documentation **as may be relevant** including:
- i) Official confirmation of school enrolment.
 - ii) A copy of a letter sent to the school authorizing the OHF to check on and confirm school enrolment during the year.
 - iii) A copy of a **fully executed** rental agreement or **registered transfer of ownership**. **If the purchase has yet to close, a fully executed Agreement of Purchase and Sale will be accepted, provided that a registered transfer of ownership is submitted by a date fixed by the OHF Executive Director. Such documents will not be accepted, and the player transfer will be rejected if the landlord or seller has any connection with the Club with whom the player intends to register.**
 - iv) Copies of the parent(s)' **updated** driver's licence(s), and a utility or similar bill demonstrating the parent(s)' name and new address.
 - v) **An executed copy of any relevant separation agreement, custody order or divorce decree. Any such document that purports to grant custody or guardianship to any person connected in any way (whether as a club official, team official, volunteer, parent etc. with the Club with which the player intends to register) will not be accepted and the residential move will not be approved.**
 - vi) Should any of the required documents not be available, a sworn affidavit may be offered in its place.
- (b) The Transfer Form is not required when the player does not change residence but registers with a different minor hockey Member Partner (e.g. AAA Waiver).
- (c) If the transfer is between two associations within one Member Partner's residential jurisdiction, then the Member Partner will deal with the transfer with the two associations involved, and no OHF involvement is required.
- (d) **If the transfer is between two associations from different minor hockey Member Partners (i.e. OMHA, GTHL, NOHA, Alliance), the Transfer Form shall be submitted to the registrar of the minor hockey Member Partner to which the player is moving, signed by the registrar and forwarded by that registrar to the OHF office.**
- i) **That** Member Partner **upon** receipt of the complete **Transfer Form** with all supporting documentation, may conditionally approve the player to participate in the OHF during the approval process. However, any false or **misleading** information contained in the **Transfer Form** may result in the **same** penalties **as outlined in Regulations E8 and E9 against the player and/or team Official and/or Executive Member of the team or club**. Should the matter proceed to the Registration Committee pursuant to E91 **(k)**, the conditional approval shall not be binding on the Registration Committee in any way.
- (e) The player's previous minor hockey Member Partner shall, **upon receipt, have seven (7) days** to either approve or deny the transfer. In the case of denial, the reasons therefore must be stated in writing and be in accordance with the OHF Constitution, By-Laws and Regulations. Any denial without reasons shall be deemed to be an approval of the transfer.

- (f) The OHF Executive Director, upon written request for relief, may authorize an extension of the seven (7) day period **in the preceding paragraph.**
- (g) Should the OHF not receive a reply either approving or denying the request from the player's previous minor hockey Member Partner within seven (7) days, the request will be deemed to be approved. The appropriate Member Partners will be alerted by the OHF one (1) day prior to enforcing such approval and will be further notified once the approval has been authorized by the OHF.
- (h) **If the transfer is accepted and the request is approved, the player, parents, and club are required to report promptly to the OHF Office any material change in any fact or document submitted as part of the transfer request. Failure to do so may result in the same penalties as set forth in Regulations E8 and E9.**
- (i) If a player will be moving prior to the start of the new hockey season, and as a result of the move will no longer be eligible to participate where he played hockey the previous season, the OHF President, on the recommendation of the OHF Executive Director and the Executive Directors of the two Member Partners in question, may grant temporary permission for the player to attend try-outs in the new residential centre provided that all information regarding the proposed move has been submitted to the OHF office by way of a Transfer Form. This temporary permission is not a determination of change of residency. Applicants are required to provide all finalized supporting documentation, as outlined in OHF Regulation E91 (a), to confirm that a residential move has taken place. These documents must be provided to the OHF by the date of occupancy of the new address or by September 1 of the new hockey season, whichever is earlier. Once these documents are received, and both Member Partners have approved the transfer, the process will be completed. If the applicant is not able to provide confirmation of residential move by the noted date, the applicant will be required to return to his previous residential centre.

Appeals to OHF Registration Committee

- (j) Transfer requests that are denied may be appealed to the OHF Registration Committee within seven (7) days of denial. Should the OHF Registration Committee not receive an appeal application within seven (7) days, the player's residence will be deemed as his former address and any conditional approval will be revoked.
- (k) **The appeal application ("Application") shall consist of a Statutory Declaration (in a form supplied by the OHF) to which will be attached, as exhibits, the Transfer Form and its supporting documents, as well as any new supporting documents**
- (l) **The Statutory Declaration shall contain particulars as to the background for the residential move, a statement that the landlord or seller of the new place of residence is not connected in any way with the Club with whom the player intends to sign and, if the parents are informally separated, a statement attesting to the fact that the separation is true and legitimate.**
- (m) **Since the OHF Registration Committee's ability to monitor and confirm a residential move is in part dependent upon verifying school enrolment, and since its ability to do so in the circumstances of home schooling is severely limited, no residential move involving home schooling will be approved unless both parents move with the player or the player is moving with the parent who is granted custody in a formal divorce decree.**

- (n) **The Transfer Form, any documents supporting it, the Statutory Declaration, and any documents supporting it are together defined as the "Application". If any information contained in the Application is false or misleading the penalties called for in Regulations E8 and E9 will apply, in addition to any penalties that may apply at law for swearing an untrue Statutory Declaration.**
- (o) **If the Application is accepted and the request is approved, the player, parents, and club are required to report promptly to the OHF Office any material change in any fact or document submitted as part of the Application. Failure to do so may result in the same penalties as set forth in Regulations E8 and E9.**
- (p) **Applications that are denied by the OHF Registration Committee may be appealed to the OHF Appeals Committee according to By-Law 5.**

Key Implications

- There are two additional pieces of information required if relevant, that being the transfer of ownership papers and the separation/divorce documentation.
- Players and parents are required to provide an update if the information they submitted changes otherwise they are subject to OHF E8 and E9.
- When a move is questioned, there is an additional requirement of the Statutory Declaration being provided to the OHF Registration Committee. The template will be available through the OHF Office for those appealing to the OHF Registration Committee.

Bolded Text = changed or new information