

# ONTARIO HOCKEY FEDERATION

400 Sheldon Drive, Unit 9  
Cambridge, ON N1T 2H9  
T: 226-533-9070 F: 519-620-7476  
www.ohf.on.ca



## **Position Title: OHF Appeal Committee Chair, Volunteer** **Reports To: Manager Risk, Registration, and Insurance**

The Ontario Hockey Federation (OHF) Appeals Committee Chair is a volunteer position. The Committee Chair will have the authority to sit on the panel to hear an appeal which has been submitted. It is expected that each panel member will base their decisions on the merits of the arguments of each party and applications of the constitutions of the OHF, Hockey Canada, or OHF Member Partner.

### **Key Responsibilities**

- Appeal Hearings
  - Review written submissions of appeal applications and OHF Appeal Coordinator Decision.
  - Chair and lead OHF Appeal Hearings. Panels are comprised of three (3) members of the OHF Appeals Committee.
  - Follow procedures of Appeal Hearings laid out in OHF Regulations.
  - Hear and review evidence from appellants, respondents, and witnesses during Appeal Hearings (written or oral).
  - Render decisions on Appeal Hearing cases and communicate to the OHF.
- Make recommendations to OHF Appeal By-Laws, Rules, Regulations and Policies.

### **Qualifications**

- Knowledge of OHF and Hockey Canada Articles, By-Laws, Rules, Regulations and/or Policies.
- High level of confidentiality and impartiality.
- Active listening skills and ability to effectively question others.
- Strong reasoning skills to arrive at decisions.
- Background in hearing or reviewing discipline or appeals in hockey or other sports.
- Dispute resolution or legal background is an asset, but not required.

### **Eligibility**

- An Appeals Committee Chair should not have or have had any position or active role in a Member in any of the current or previous two (2) seasons. Such person shall not be eligible to participate as a Panel member in any Appeal in which such Member has an interest.

### **Time commitment**

- Average time commitment: 0-5 hours per week
- Cases are heard as needed and require approximately one (1) to three (3) hours per case to review.

**Qualified applicants are invited to submit their resume and other information by  
4:00pm on Friday, October 20, 2025 to: Email: [jobs@ohf.on.ca](mailto:jobs@ohf.on.ca)**

OHF Members

