



**Hockey Canada  
Accredited Schools  
(HCAS) OHF  
Program Policy for  
Grade 8-12**

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All revisions are noted with **BOLD** text.  
**Approved November 4, 2017**

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## **2. INTRODUCTION**

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- 2.1 The OHF supports Hockey Canada’s objective to facilitate the integration of education based hockey programs with Hockey Canada programming model. This document shall represent the policy that the OHF Board of Directors adopted **November 4, 2017** to guide its Members in the Hockey Canada Accredited School Application Process.
- 2.2 This policy was adopted in whole by the OHF Board of Directors and is not subject to revisions or amendments in any way without prior written approval of the OHF Board of Directors. This shall include but is not limited to fees and process.
- 2.3 This policy shall govern the application and renewal process for all Hockey Canada Accredited Schools within the jurisdiction of the OHF.

## **3. CURRENT HOCKEY CANADA ACCREDITED SCHOOLS (HCAS) REGULATIONS (SECTIONS I.1-6)**

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### **I. HOCKEY CANADA SCHOOLS PROGRAMS**

#### HOCKEY CANADA ACCREDITED SCHOOLS

1. Hockey Canada Accredited Schools (HCAS) are programs that provide education-first programming for students while providing hockey programming as part of the student’s life. A Hockey Canada Accredited School must:

- a. have its education programming connected with one recognized educational institution that has a physical premise for the students to attend within the Province where they reside, consistent with the school structure in that Province (i.e. one school for 7-8, one school for 9-12 if split); or
  - b. be a recognized Ministry of Education approved educational institution with a physical premise for students to attend.
2. The Member in whose Geographic Subdivision the educational institution is located, shall have sole discretion to determine whether a program qualifies as a Hockey Canada Accredited School.
  3. Hockey Canada Accredited Schools may participate in any school hockey league that accepts them as long as the League is fully comprised of Teams registered with Hockey Canada or any other IIHF Member National Association.
  4. Hockey Canada Accredited Schools may only participate in a non-school league with the approval of their Member.
  5. All teams operating at a Hockey Canada Accredited School must be registered with Hockey Canada.
  6. Hockey Canada Accredited School-Teams shall not be allowed to compete in a play-off (League or Member) that leads to a Regional or National Championship in which non-school teams may participate.
  7. Canadian players may not be restricted from attending and playing at any Hockey Canada Accredited School, including a Hockey Canada Accredited School within their Member.

#### HOCKEY CANADA SCHOOL WITH RESIDENCE

8. Regulations I.1 through I.6 apply to any Hockey Canada School with Residence with the following exceptions:
  - a. Registered Teams at a Hockey Canada School With Residence shall only be allowed to compete in Regional or National Championships in the Midget Division;
  - b. All players attending and residing at a Hockey Canada School With Residence are eligible to register with any Team at that school, including Midget Teams competing for Regional or National Championships.

#### HOCKEY CANADA SKILLS ACADEMIES

9. Hockey Canada Skills Academies are programs that provide additional skill specific training in a non-Team setting within a recognized educational institution for credit. Hockey Canada Skills Academies may be operated in partnership with Minor Hockey Associations to provide an option of additional training for school credit during the day for the MHA's Teams.

#### AFFILIATION

10. A Player playing on a Hockey Canada Accredited School Team anywhere other than in their Residential Member may only Affiliate to a Team of a higher Division or Category within the same school.
11. A Player playing on a Hockey Canada Accredited School Team may not affiliate to a Minor Hockey Team that is eligible to compete in Regional or National Championship.

## **4. PLAYER ELIGIBILITY**

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- 4.1 A minor hockey player attending the school as a "resident" of the school may not participate on any team other than the HCAS Team.
- 4.2 There are no restrictions on where HCAS Program players come from however Branches shall have the ability to regulate the composition of teams, (ie, number of international players).

- 4.3 A player playing on a Hockey Canada School Without Residence Team in a Branch other than their Home Branch or country may only affiliate to a Team of a higher Division or Category within the same school.

## 5. GLOSSARY OF TERMS

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This section provides definitions to terms used throughout this manual and provides clarification where needed.

- 5.1 **HC Member** - A geographic subdivision of Hockey Canada empowered to conduct amateur hockey within its jurisdiction. Branches are full members of Hockey Canada. The OHF is the recognized Hockey Canada Branch within the geographic territory of the OHF as defined by Hockey Canada By-Law 9.1.
- 5.2 **OHF Championship** - An OHF sanctioned play-offs (in a series or tournament format) to declare champions of the OHF at the age division and categories as determined by the Board of Directors.
- 5.3 **Educational Institution** - is an institution or school (both public and private) accredited by the Ministry of Education.
- 5.4 **Member** - Organizations that are Members of the OHF as per the OHF Constitution. Current Members are the Greater Toronto Hockey League (GTHL), Northern Ontario Hockey Association (NOHA), Minor Hockey Alliance of Ontario (Alliance), Ontario Hockey Association (OHA), Ontario Hockey League (OHL), Ontario Minor Hockey Association (OMHA), and Ontario Women's Hockey Association (OWHA).
- 5.5 **National Championship** - The TELUS Cup, ESSO Cup or National Midget Championship. Hockey Canada Accredited School teams are not permitted to participate in Championship or any League, Branch or Regional events that lead to these Championships.
  - 5.5.1 Hockey Canada Accredited Schools at the current time don't have a National Championship in their own system and they are not allowed to participate in National or Regional Championships.
- 5.6 **Regional Championships** - Events run on a regional basis to determine regional champions, i.e. Western Bantam Championship, Ontario Pee Wee Championship.
- 5.7 **Hockey Canada Accredited Schools (HCAS) Program** - refers to a hockey program as set out in Hockey Canada Regulation I. 1-6.

## 6. APPLICATION CRITERIA

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- 6.1 HCAS programs wishing to:
  - 6.1.1 operate within the Canadian hockey system;
  - 6.1.2 groups wishing to organize a HCAS program; or
  - 6.1.3 groups wishing to work in partnership with a school,Must work in coordination with the provincial Ministry of Education to apply to the respective Member for approval to operate as a sanctioned Hockey Canada Accredited School program.
- 6.2 All approved Hockey Canada Accredited School Programs must meet all HCAS Program criteria and align with the operational mandate as set out by Hockey Canada, the OHF and its respective Member.
- 6.3 Each application package will be reviewed by the respective OHF Member.

6.4 An application package must:

6.4.1 adhere to the HCAS operating mandate

6.4.2 demonstrate partnerships between the school and/or school board

6.4.3 demonstrate a sound development plan, school and athletic schedule, appropriate staffing plan, and budget plans

6.4.4 demonstrate a working relationship with their local Minor Hockey Association (for minor hockey teams) or Female Hockey Association (for female teams).

## **7. APPLICATION PROCESS**

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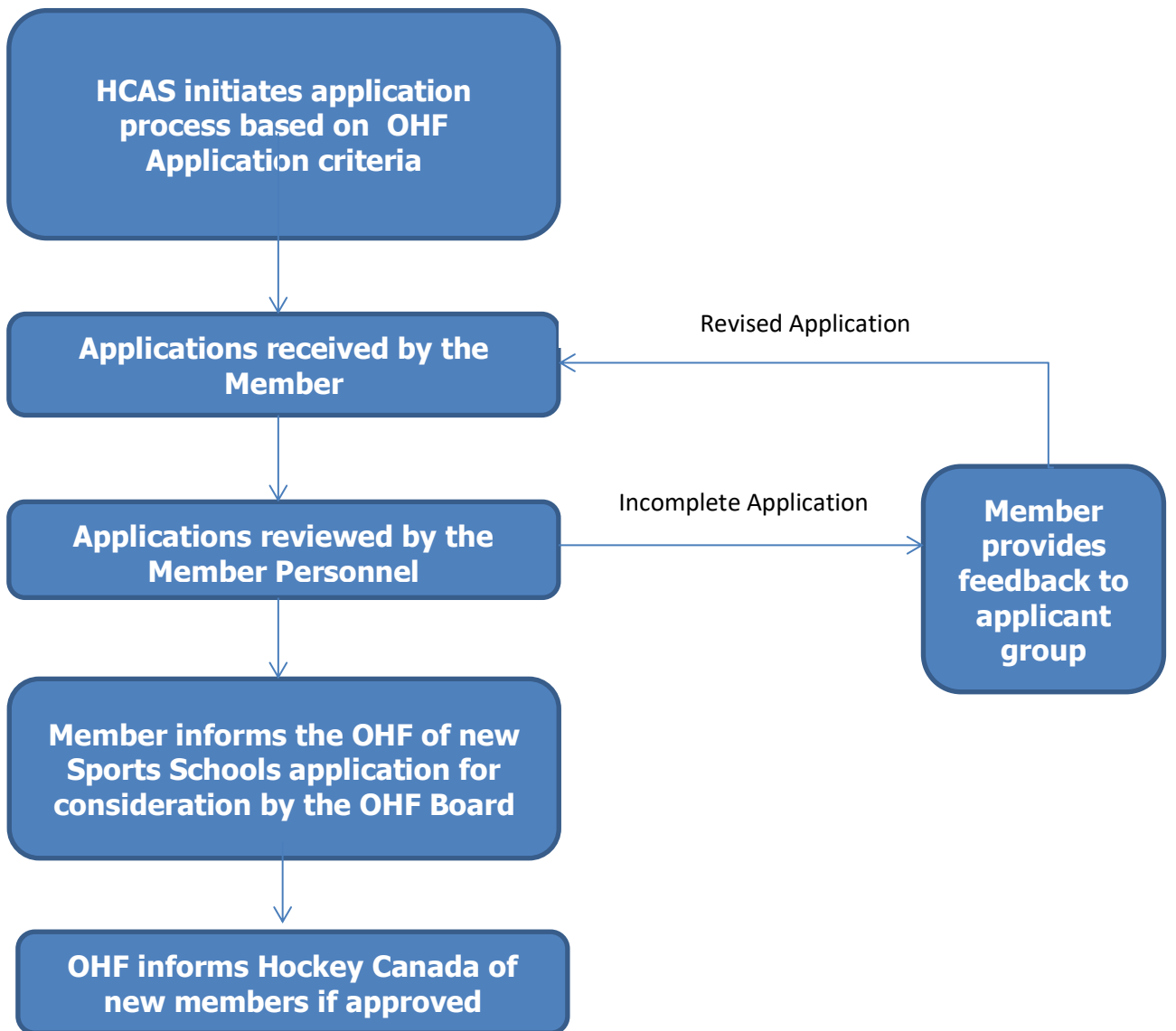
7.1 Hockey Canada Accredited Schools applications must be submitted to the respective OHF Member (see contact information page) any time during the school year up to the September 1st deadline.

7.2 Upon receipt, applications will be reviewed for completeness.

7.3 Member endorsed applications will be forwarded to the Ontario Hockey Federation on or before September 15<sup>th</sup>.

7.4 The review process begins immediately and applicants will receive confirmation of approval from the Ontario Hockey Federation, Member and Hockey Canada on or before January 30<sup>th</sup>.

7.5 Application Path



## **8. NEW APPLICATION**

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- 8.1 All applications for new HCAS and all supporting documentation (as identified in section 10 must be received by the respective Member on or before September 1<sup>st</sup> of the current season for play in the following season.
- 8.2 The OHF must receive, from the Member, the endorsed applications and all supporting documentation before September 15<sup>th</sup> of the current season for play in the following season.
- 8.3 A final decision shall come from the Member and OHF no later than December 31 for all new HCAS applications.
- 8.4 The OHF must inform Hockey Canada no later than January 30<sup>th</sup> of new HCAS.
- 8.5 New Applicant Fee Structure:
  - 8.5.1 \$5000 application fee – \$500 paid to the OHF, \$2000 paid to the Member (a portion to support audit expense in the first 3 years), \$2500 paid to Hockey Canada (a portion to support audit expense in the first 3 years).
  - 8.5.2 NEW APPLICANTS & EXISTING HCAS WHERE A NEW OPERATOR ASSUMES CONTROL - \$5000 performance bond – held in perpetuity by approving Member. The bond may be released by the Member if the school ceases to be a HCAS, and has no outstanding financial obligations to Hockey Canada or any of its Members, or to any third party who may make a claim against Hockey Canada or any of its Members to recover what it is owed by the HCAS.
  - 8.5.3 Branch & Member fees assessed (Member determined; team-based or program-based)
  - 8.5.4 Player registration fees based on existing Member rates
- 8.6 HC Service to HCAS: Advisory Work Group, Sport Quality Assessment development & support, general admin & communication with Branches and HCAS
- 8.7 If a new applicant is unsuccessful with its application; the Branch (\$500) and Member (\$2000) portion of the application fee will be retained for administrative costs up to the \$2500 fee, the HC portion (\$2500) of the application fee will be returned and the \$5000 bond will be returned.
- 8.8 All Hockey Canada Accredited Schools programs shall operate in accordance with Hockey Canada and OHF Bylaws and Regulations with regards to appeals etc.

## **9. RENEWAL REQUEST**

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- 9.1 All existing HCAS programs must re-apply annually to the respective Member to maintain continued membership within the OHF and Hockey Canada.
- 9.2 Request for Renewal must be received by the Member no later than November 1 of the current season for play in the following season.
- 9.3 Members shall forward all approved HCAS Renewal Requests to the OHF by December 31.
- 9.4 Branches shall forward all approved HCAS Renewal Requests to Hockey Canada by January 30<sup>th</sup>.
- 9.5 The OHF delegates the approval of a HCAS Renewal to its Members, however the OHF and Hockey Canada reserves the ability to review HCAS applications in the interests of continuing to review and improve Hockey Canada's Accredited Schools Program policies and procedures.
- 9.6 Renewal Fee Structure:

- 9.6.1 500 to Hockey Canada
- 9.6.2 \$500 to the OHF
- 9.6.3 \$1000 Member Fee
- 9.6.4 Hockey Canada Insurance and Assessment Fee
- 9.6.5 Branch fees assessed (Branch determined; team-based or program-based)
- 9.6.6 Player registration fees based on existing Member rates
- 9.7 HC Service to HCAS: Advisory Work Group, Sport Quality Assessment development & support, general admin & communication with Branches and HCAS
- 9.8 All Hockey Canada Accredited Schools programs shall operate in accordance with Hockey Canada, OHF and affiliated Member Bylaws, Regulations and Policies with regards to appeals etc.

## **10. PROGRAM APPLICATION REQUIREMENTS**

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- 10.1 Table of Contents
- 10.2 Covering Letter
- 10.3 Business Plan (3 year minimum) including team declarations
- 10.4 Management / Owners Resumes
- 10.5 Background of Organization
- 10.6 Objectives
- 10.7 Mission Statement
- 10.8 Keys to Success
- 10.9 Company Structure
- 10.10 Facilities
- 10.11 Location
- 10.12 Product and Description
- 10.13 Marketing Plan
- 10.14 Education Institution Agreement
- 10.15 Athletic / Academic Delivery Model
- 10.16 Athlete / Student Demographics
- 10.17 Program Sustainability and Budget – Balance Sheet
- 10.18 Appendices

## **11. ACADEMIC (QUESTIONS TO CONSIDER)**

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- 11.1 What school and grades are the players attending?
- 11.2 Describe the facilities and the school board you are a part of.
- 11.3 What does a normal week's school schedule look like for the players?



- 11.4 What are the program's academic expectations of the players?
- 11.5 What are the program's academic requirements of the player for acceptance?
- 11.6 What are the academic support systems in place for the players?
- 11.7 How many of missed days of school are expected in the school year?
- 11.8 Who is responsible for the player's academic results?
- 11.9 How are the academic results communicated to the parents and players?
- 11.10 How will the players be held accountable for their academic results?
- 11.11 How are the players academics monitored?
- 11.12 Who is responsible for the player's course planning, graduation planning and college applications?

## **12. ATHLETIC HOCKEY (QUESTIONS TO CONSIDER)**

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- 12.1 What is the organization's philosophy for player development?
- 12.2 Who are the coaches, trainers, medical staff and management of the organization?
- 12.3 What does a normal week and monthly schedule look like for on and off ice workouts?
- 12.4 Who is responsible for the mental training of the players and how is it done?
- 12.5 Who is responsible for the monitoring of the players health and how is it done?
- 12.6 What coach certifications have your coaches completed?
- 12.7 Describe the yearly on ice hockey development plan.
- 12.8 Describe the yearly off ice hockey development plan.
- 12.9 Describe the facilities.
- 12.10 Describe how many games are played and where.
- 12.11 Describe a normal weekly practice plan.
- 12.12 Describe the timeline for being on and off the ice during the course of the year.

## **13. REGISTRATION REQUIREMENTS & INFORMATION**

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- 13.1 Clarifications with respect to Hockey Canada Regulations:
  - 13.1.1 For regulations governing the registration of HCAS teams refer to Hockey Canada regulation I.
  - 13.1.2 Reference to "Recognized Educational Institution" in the Hockey Canada regulations shall be defined, for the purposes of this policy, as an institution or school (both public and private) accredited by the Ministry of Education that has a physical premise for students to attend.
- 13.2 OHF Requirements:
  - 13.2.1 Due to the fact that HCAS teams are different from all other teams within the OHF, and in keeping with past practice, such programming shall only be considered by the OHF in accordance with the following criteria:

- 13.2.1.1. All HCAS teams shall require the approval of the Member and OHF. Such approval may only be granted for one season and therefore a request for renewal must be submitted for consideration annually prior to January 30th.
- 13.2.1.2. HCAS must register all of their Teams.
- 13.2.1.3. Players participating on HCAS teams who are residents of the OHF will be eligible to participate in High Performance programming in the OHF subject to compliance with OHF policies and practices.
- 13.2.1.4. HCAS teams may not participate in OHF and Regional Championships.
- 13.2.1.5. Teams and team officials shall be subject to all regulations regarding discipline.
- 13.2.1.6. The HCAS shall be responsible for the Registration of Players with the Member.
- 13.2.1.7. The HCAS may apply to host Branch-sanctioned tournaments.
- 13.2.1.8. Players shall be subject to all paperwork required by IIHF/Hockey Canada transfer regulations. Transfer approvals will be governed by Hockey Canada and all correspondence regarding these approvals is to be forwarded to the Member by the HCAS.
- 13.2.1.9. Player registration and team assignment of such players will be administered by the Member.
- 13.2.1.10. The receipt of required registration documentation by a Member (ie. confirmation of registration with the HCAS as well as all transfer documents) and subsequent approval in the Hockey Canada Registry by the Member will constitute approval of the players to participate with HCAS teams.
- 13.2.1.11. The Branch will deal with Hockey Canada on all other registration paper work as required.
- 13.2.1.12. HCAS to be eligible for participation must have:
  - a. Paid the OHF and Member fees
  - b. Paid the Player registration fee

13.2.2 Hockey Canada Accredited Schools Players may Affiliate on the following basis:

- 13.2.2.1. Registered HCAS Players may Affiliate to higher Division or Category within the same HCAS.
- 13.2.2.2. Registered HCAS Players that are residents of the OHF may Affiliate to Junior Hockey in accordance with the Affiliate Regulations of the OHF and Members.
- 13.2.2.3. Registered HCAS Players that are residents of the OHF that Dual Register are eligible to Affiliate to a higher Division or Category with the HCAS with all games counting towards the 20 game maximum for a Dual Registered Player. Upon completion of the Players registered Minor Hockey Team's regular season and playoffs the Player may Affiliate unlimited games with the HCAS.
- 13.2.2.4. Registered Players that are residents of the OHF that dual register with a HCAS are eligible to affiliate within Minor and Junior Hockey in accordance with the Hockey Canada and OHF Affiliation regulations once the HCAS Team the Player is Dual Registered with is has completed the regular season and playoffs.

13.2.3 Dual Registration of HCAS Players will comply with the following guidelines:

- 13.2.3.1. An OHF resident Player that attends a sanctioned HCAS may be Registered with a Minor Hockey Association and the HCAS Team except for Teams that lead to a Regional or National Championship.
- 13.2.3.2. A Player is limited to a Maximum of twenty (20) games with the HCAS. At the completion of the Players Minor Hockey Team's regular season and playoffs the player may participate in unlimited games with the HCAS.

13.2.4 Insurance

- 13.2.4.1. Hockey Canada insurance programs are in place to protect every player, coach, assistant coach, manager, Hockey Canada Safety Program personnel, official and volunteer involved in Hockey Canada sanctioned hockey activities.
- 13.2.4.2. The insurance programs eliminate or minimize the potential financial burden our members may face in the event that they are injured or implicated in a civil action arising from their participation in Hockey Canada programs.
- 13.2.4.3. Hockey Canada sanctioned Teams are only permitted to play against other Hockey Canada/IIHF sanctioned teams. If a Hockey Canada Team plays a non-sanctioned Team one of the consequences is that there is NO insurance coverage. If a Hockey Canada official does a game involving a non-sanctioned team there is NO insurance coverage. This provision in no ways grants permission for a Team to participate against a non-sanctioned Team.

13.2.5 Competition

- 13.2.5.1. Membership in Hockey Canada through one of its members will help create access to Hockey Canada sanctioned programming, which may include competition in exhibition, league and tournament play.
- 13.2.5.2. Membership will allow competition against US-based teams that are members of USA Hockey.
- 13.2.5.3. While participation in OHF Playoffs that lead to Regional or National Championships is restricted, HCAS Teams will have access to other OHF and League competitions, as determined by OHF.

## **14. TRANSITION REGULATIONS**

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- 14.1 During the transition of this policy current Hockey Canada Accredited Schools will require full compliance subject to there individual agreements to all aspect of the policy by the 2020-2021 season.
- 14.2 In transition based on individual agreements Hockey Canada Accredited Schools may be provided leniencies, in regards to, the following sections in this policy:
  - 14.2.1 Timelines in Section 7 and 8 for New Application Submission will be December 1;
  - 14.2.2 Section 13.2.1.2;
  - 14.2.3 Section 13.2.4.3 when approved in an agreement where the HCAS is working to bring in additional HCAS Teams that participate in their current league.

## 15. CONTACT INFORMATION

<p>Tony Martindale, Executive Director  <b>ALLIANCE Hockey</b>          71 Albert Street          Stratford, Ontario          N5A 3K2</p>	<p>Tel: (519) 273 – 7209          Fax: (519) 273 – 2114  <a href="http://www.alliancehockey.com">www.alliancehockey.com</a></p>	
<p>Scott Oakman, Executive Director  <b>Greater Toronto Hockey League</b>          57 Carl Hall Road          Toronto, Ontario          M3K 2B6</p>	<p>Tel: (416) 636 – 6846          Fax: (416) 636 – 2035  <a href="http://www.gthlcanada.com">www.gthlcanada.com</a></p>	
<p>Jason Marchand, Executive Director  <b>Northern Ontario Hockey Association</b>          110 Lakeshore Drive          North Bay, Ontario          P1A 2A8</p>	<p>Tel: (705) 474 – 8851          Fax: (705) 474 – 6019  <a href="http://www.noha-hockey.com">www.noha-hockey.com</a></p>	
<p><b>Ontario Hockey Association</b>          1425 Bishop Street, Unit 2          Cambridge, Ontario          N1R 6J9</p>	<p>Tel: (519) 622 – 2402          Fax: (519) 622 – 3550  <a href="http://www.ohahockey.ca">www.ohahockey.ca</a></p>	
<p>Ted Baker, Vice President  <b>Ontario Hockey League</b>          305 Milner Avenue, Suite 200          Scarborough, Ontario          M1B 3V4</p>	<p>Tel: (416) 299 – 8700          Fax: (416) 299 – 8787  <a href="http://www.ontariohockeyleague.com">www.ontariohockeyleague.com</a></p>	
<p>Ian Taylor, Executive Director  <b>Ontario Minor Hockey Association</b>          25 Brodie Drive, Unit 3          Richmond Hill, Ontario          L4B 3K7</p>	<p>Tel: (905) 780 – 6642          Fax: (905) 780 – 0344  <a href="http://www.omha.net">www.omha.net</a></p>	
<p>Fran Rider, President / CEO  <b>Ontario Women's Hockey Association</b>          225 Watline Avenue          Mississauga, Ontario          L4Z 1P3</p>	<p>Tel: (905) 282 – 9980          Fax: (905) 282 – 9982  <a href="http://www.owha.pointstreaksites.com">www.owha.pointstreaksites.com</a></p>	
<p>Phillip McKee  <b>Ontario Hockey Federation</b>          400 Sheldon Drive, Unit 9          Cambridge, Ontario          N1T 2H9</p>	<p>Tel: (226) 533 – 9070          Fax: (519) 620 – 7476  <a href="http://www.ohf.on.ca">www.ohf.on.ca</a></p>	